

**Gethsemane Christian Love Baptist Church**  
**9616 South Avalon; Los Angeles, California 90003**

**Pastor's Job Description**

The responsibilities of the Pastor are as follows. (He indicates He or She)

The Pastor is to preach and/or teach in both the Sunday Morning and Sunday Evening services. He should also lead the Wednesday Bible Study, though he may delegate the teaching portion of that study.

The Pastor is to work with the Worship Team leader in preparing appropriate worship services. These services should be well-prepared, honoring to the Lord, and in a form, that is most suitable for our congregation.

The Pastor is to regularly lead the congregation in the Lord's Supper or Communion. This should be done at least once per month. He should also lead in regard to baptisms.

The Pastor is to be available and willing to perform weddings and funerals as needed.

The Pastor is responsible for all administration of the church.

The Pastor will lead and guide all other members of the Pastoral staff. He will be responsible to ensure that all staff, pastoral and otherwise, fulfill the requirements of their job descriptions.

The Pastor will be a member of all church committees and boards except where inappropriate.

The Pastor is to maintain contact with all supported church missionaries and missions. He is to see that the congregation is also involved in the lives and ministries of those missionaries and missions.

The Pastor will delegate and oversee the planning of outreach activities in the surrounding neighborhoods. He will oversee the assimilation of new attendees and work toward creating an inviting environment in the congregation.

The Pastor will participate in and oversee the Christian Education of all ages. This includes Sunday School classes, youth, and adult education. He will delegate many responsibilities to volunteers in the church.

The Pastor will provide short-term counseling as needed. He will be available and responsive to crisis situations. He will provide pastoral care through the most effective means possible.

The position requires great flexibility in time schedule. The pastor should be available for evening activities as well as work on the weekends.

The Pastor will visit the sick, and be available for members emergency calls and visits.

The Pastor is responsible for other duties as required.

This position offers no relocation package.